



INTERNAL/EXTERNAL JOB POSTING

The Children's Village has a long and distinguished history of caring for Ottawa's children. Established in 1864 as a home for orphans, it has responded over the years to the changing needs of children and their families in the community. Filled with a rich tradition of working directly with the community, our history is a testament to our commitment to children and the innovative programs they need.

- **RECE:** Children's Village at Knoxdale (Toddler/Preschool Program) requires a Maternity Leave Term 7 hours/day Registered Early Childhood Educator – vacant position starting ASAP until June 26th, 2026.
- **RECE:** Children's Village at Navan (8 minutes to Orleans) requires a Term 5 hours/day Registered Early Childhood Educator for their Kindergarten/School Age Program (possibility of split shift) – Vacant position starting ASAP until June 29th, 2026 with possibility of extension.
- **RECE:** Children's Village at Navan (8 minutes to Orleans) requires a Maternity Leave Term 7 hours/day Registered Early Childhood Educator for their Kindergarten/School Age Program (possibility of split shift) – Vacant position starting ASAP until April 10th, 2026.

CYC and OCT applicants will also be considered for all School Aged positions

Job Summary:

The RECE will provide a high quality program of education and care for children in a group setting under the direction of the Program Supervisor reflecting the principles of Early Learning for Every Child Today and Ontario's Pedagogy for the early years, How Does Learning Happen?, and in accordance with the regulations of the Child Care and Early Years Act. They will collaborate in the planning, implementation, and evaluation of a developmentally appropriate program that facilitate learning and the attainment of the developmental goals for the children and focuses on active learning through exploration, play, and inquiry. They will participate in the supervision and the evaluation of supply staff, students, and others in the implementation of emergent curriculum/project approach. Maintain confidentiality at all times.

Qualifications:

- Registered member in good standing with the Ontario College of Early Childhood Educators;
- Early Childhood Education Diploma/Degree from a recognized community college or University or other equivalent education qualifications;
- Minimum of one-year experience in a Licensed Child Care Program with the appropriate age group;
- Experience working with emergent curriculum, How Does Learning Happen? and Early Learning for Every Child Today;
- Holds a valid Standard First Aid & CPR – Level C Certification;
- Clean and current Police Vulnerable Record Check;
- Displays a caring, compassionate and respectful attitude towards children and families;
- Displays the ability to communicate well in English, both orally and in writing;
- Demonstrates the ability to work as a team member with professionalism, shows initiative, reliability, and an eagerness to learn;
- Ability to meet the physical demands of the job.

Salary: Starting at \$48,732.19 per year (\$26.78 per hour, **plus** \$2.00 per hour applicable WEG). *Term positions include 4% vacation pay and paid personal leave. Part time positions are prorated to reflect hours worked.*

Qualified individuals are invited to submit their resume **and** cover letter by 12 p.m. Monday, January 12th, 2026 to careers@childrensvillage.on.ca

Only those selected for an interview will be contacted.

Thank you for your interest in the Children's Village of Ottawa-Carleton