

333 Churchill Ave. N. Ottawa K1Z 5B8

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## **Job Posting – Supply Educator**

Hello to all you dedicated passionate and reliable Early Childhood Educators and or those with non-credentials yet plentiful years of childcare experience. The Children's Village is looking to hire supply educators for all locations.

The Children's Village has a long and distinguished history of caring for Ottawa's children. Established in 1864 as a home for orphans, it has responded over the years to the changing needs of children and their families in the community. Filled with a rich tradition of working directly with the community, our history is a testament to our commitment to children and the innovative programs they need.

We have six Childcare Centres throughout the Ottawa area including; Navan, Barrhaven, Findlay Creek, and Kanata. Should you be up for the challenge of an Emergent Curriculum program, please send your resume to Harmonia at <a href="mailto:ladymacdonald@childrensvillage.on.ca">ladymacdonald@childrensvillage.on.ca</a> and indicate in the email which Centres you would be willing to travel to.

Job Position: Supply Educator

Job Type: Casual

## **Position Description:**

Reporting to the Supervisor of the centre, the RECE supply educator role is to provide care for the physical and emotional needs of the group and individual children while developing and encouraging positive and secure relationships. She/he will work as part of a team on managing the day to day activities of the rooms within the Children's Village program statement, policies and procedures, and all legislative and regulatory standards.

## **Supply Staff:**

- Will be employed to cover staff absences or situations where additional staffing is required.
- Will be paid an hourly rate of \$18.00 for the hours worked.
- Are eligible for 4 % vacation pay but not for statutory holiday payment, leave or benefits.
- Agree to abide by all policies and procedures of the Children's Village.

- Will report to the Program Supervisor and Head Teachers.
- Will submit the required documentation prior to employment.

## **Qualification for Supply Educators:**

- High school diploma or equivalent
- Early Childhood Assistant Diploma from an accredited College or equivalent educational qualifications an asset.
- A minimum of one year experience in a Licensed Child Care Program with the appropriate age group.
- Experience in Emergent Curriculum is essential.
- Valid Standard First Aid and C.P.R Certification –Level C
- Clean Police Vulnerable Record Check
- Displays a caring, compassionate and respectful attitude towards children and families
- Displays the ability to communicate well orally and in writing, in English
- Ability to follow direction with professionalism, shows initiative, reliability
- Ability to meet the physical demands of the job.
- The successful candidate should strive for excellence in providing care to children