



The Children's Village has a long and distinguished history of caring for Ottawa's children. Established in 1864 as a home for orphans, it has responded over the years to the changing needs of children and their families in the community. Filled with a rich tradition of working directly with the community, our history is a testament to our commitment to children and the innovative programs they need.

WITH CAPACITY INCREASING, WE ARE IN NEED OF EDUCATORS IN VARIOUS LOCATIONS!

- Children's Village at Findlay Creek Toddler & Preschool Program requires: a 7-hour Permanent Program Assistant, a 6-hour Contract Program Assistant, 4-hour Contract Program Assistant
- Children's Village at Klondike School Age Program requires: a 7-hour Maternity Leave Contract RECE (18 months)
- Children's Village at Navan School Age Program requires: a 7-Hour Contract Program Assistant

Qualifications for the RECE positions:

- Registered member in good standing with the Ontario College of Early Childhood Educators;
- Early Childhood Education Diploma/Degree from a recognized community college or University or other equivalent educational qualifications;
- A minimum of one-year experience in a Licensed Child Care Program with the appropriate age groups;
- Experience working with emergent curriculum, How Does Learning Happen? and Early Learning for Every Child Today;
- Holds a valid Standard First Aid & CPR – Level C Certification;
- Clean Police Vulnerable Record Check;
- Displays a caring, compassionate and respectful attitude towards children and families;
- Strong organizational and administrative skills;
- Proven ability to work closely with other team members;
- Strong leadership skills;
- Strong written skills;
- Ability to meet the physical demands of the job.

Qualifications for the Program Assistant:

- High school diploma or equivalent;
- Early Childhood Assistant Diploma from an accredited College or equivalent educational qualifications, an asset;
- Holds a valid Standard First Aid & CPR – Level C Certification;
- Clean Police Vulnerable Record Check;
- Displays a caring, compassionate and respectful attitude towards children and families;
- Displays the ability to communicate well, both orally and in writing, in English;
- Demonstrates the ability to work as a team member with professionalism, shows initiative, reliability, and an eagerness to learn;
- Ability to meet the physical demands of the job.

Salary for RECE's: \$42,700.46 to \$48,714.35 per year (permanent positions include a comprehensive benefit package)

Salary for Program Assistants: \$36,000 to \$41,000 per year (permanent positions include a comprehensive benefit package)

Qualified individuals are invited to submit their resume and cover letter by Monday, August 24th, 2020 to Melissa Anson, Assistant Manager Group Care Programs at melissa@childrensvillage.on.ca Please indicate in your cover letter positions of interest.

Only those selected for an interview will be contacted.

Thank you for your interest in the Children's Village of Ottawa-Carleton