



**CHILDREN'S VILLAGE OF OTTAWA-CARLETON**  
**JOB POSTING**

The Children's Village has a long and distinguished history of caring for Ottawa's children. Established in 1864 as a home for orphans, it has responded over the years to the changing needs of children and their families in the community. Filled with a rich tradition of working directly with the community, our history is a testament to our commitment to children and the innovative programs they need.

**WE ARE IN NEED OF EDUCATORS IN THREE OF OUR CENTRES!**

- **Program Assistant:** Children's Village at Findlay Creek requires: 1 contract Program Assistant to work 5.5 hours/day & 1 contract 3.25 hours/day for their Toddler/Preschool program.
- **RECE:** Children's Village at Stoneway requires: 1 Permanent 7 hours/day Registered Early Childhood Educator for their Kindergarten/School Age Program.
- **RECE Head Teacher:** Children's Village at Klondike requires: 1 Permanent 7 hours/day Head Teacher for their Kindergarten/School Age Program.

**Qualifications for the RECE and RECE Head Teacher positions:**

- Registered member in good standing with the Ontario College of Early Childhood Educators;
- Early Childhood Education Diploma/Degree from a recognized community college or University or other equivalent educational qualifications;
- RECE positions require a minimum of one-year experience in a Licensed Child Care Program with the appropriate age groups;
- RECE Head Teacher positions require a minimum of three years' experience in a Licensed Child Care Program with the appropriate age groups;
- Experience working with emergent curriculum, How Does Learning Happen? and Early Learning for Every Child Today;
- Holds a valid Standard First Aid & CPR – Level C Certification;
- Clean Police Vulnerable Record Check;
- Displays a caring, compassionate and respectful attitude towards children and families;
- Strong organizational and administrative skills;
- Proven ability to work closely with other team members;
- Strong leadership skills;
- Strong written skills;
- Ability to meet the physical demands of the job.

**Salary of Head Teacher:** \$46,000.00 to \$51,000.00 per year (permanent positions include a comprehensive benefit package)

**Salary for RECE's:** \$42,700.46 to \$48,714.35 per year (Pro-rated) (permanent positions include a comprehensive benefit package)

**Salary for Program Assistant:** \$36,000.00 to \$41,000.00 per year (Pro-rated)

Qualified individuals are invited to submit their resume **and** cover letter by March 23<sup>rd</sup>, 2020 to Melissa Anson, Assistant Manager Group Care Programs at [melissa@childrensvillage.on.ca](mailto:melissa@childrensvillage.on.ca)

**Only those selected for an interview will be contacted.**  
**Thank you for your interest in the Children's Village of Ottawa-Carleton**