



## **JOB POSTING**

The Children's Village has a long and distinguished history of caring for Ottawa's children. Established in 1864 as a home for orphans, it has responded over the years to the changing needs of children and their families in the community. Filled with a rich tradition of working directly with the community, our history is a testament to our commitment to children and the innovative programs they need.

### **WE ARE IN NEED OF EDUCATORS IN TWO OF OUR CENTRES!**

- **Program Assistant:** Children's Village at Findlay Creek requires 1 contract Program Assistant to work 3.25 hours a day in their Toddler/Preschool program.
- **RECE:** Children's Village at Klondike requires: 1 contract 5 hours/day Registered Early Childhood Educator for their School Age Program.

### **Qualifications for the Program Assistant:**

- High school diploma or equivalent;
- Early Childhood Assistant Diploma from an accredited College or equivalent educational qualifications, an asset;
- Holds a valid Standard First Aid & CPR – Level C Certification;
- Clean Police Vulnerable Record Check;
- Displays a caring, compassionate and respectful attitude towards children and families;
- Displays the ability to communicate well, both orally and in writing, in English;
- Demonstrates the ability to work as a team member with professionalism, shows initiative, reliability, and an eagerness to learn;
- Ability to meet the physical demands of the job.

### **Qualifications for the RECE**

- Registered member in good standing with the Ontario College of Early Childhood Educators;
- Early Childhood Education Diploma/Degree from a recognized community college or University or other equivalent education qualifications;
- Minimum of one year experience in a Licensed Child Care Program with the appropriate age group;
- Experience working with emergent curriculum, How Does Learning Happen? and Early Learning for Every Child Today;
- Holds a valid Standard First Aid & CPR – Level C Certification;
- Clean and current Police Vulnerable Record Check;
- Displays a caring, compassionate and respectful attitude towards children and families;
- Displays the ability to communicate well in English, both orally and in writing;
- Demonstrates the ability to work as a team member with professionalism, shows initiative, reliability, and an eagerness to learn;
- Ability to meet the physical demands of the job.

**Salary for RECE's:** \$42,700.46 to \$48,714.35 per year (Pro-rated)

**Salary for Program Assistant:** \$36,000.00 to \$41,000.00 per year (Pro-rated)

Qualified individuals are invited to submit their resume **and** cover letter to Myrian Pepin, Manager Group Care Programs at [myrianp@childrensvillage.on.ca](mailto:myrianp@childrensvillage.on.ca)

**Only those selected for an interview will be contacted.  
Thank you for your interest in the Children's Village of Ottawa-Carleton**