

To: Staff  
From: CVOC  
Date: February 1, 2019  
Re: **Internal/External Job Postings**

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**JOB POSTING**

**CHILDREN'S VILLAGE AT NAVAN**

**RECE – PERMANENT 7 HOURS/DAY KINDERGARTEN PROGRAM**

The Children's Village has a long and distinguished history of caring for Ottawa's children. Established in 1864 as a home for orphans, it has responded over the years to the changing needs of children and their families in the community. Filled with a rich tradition of working directly with the community, our history is a testament to our commitment to children and the innovative programs they need.

**Children's Village at Navan** is seeking to hire a dynamic Registered Early Childhood Educator. If you love the challenge of an Emergent Curriculum program, please send your resume to Myrian Pepin, Manager Group Care Programs by February 11<sup>th</sup>, 2019.

**Position Description:**

Reporting to the Supervisor of the centre, the RECE's role is to provide care for the physical and emotional needs of the group and individual children while developing and encouraging positive and secure relationships. She/he will work as part of a team on managing the day to day activities of the rooms within the Children's Village program statement, policies and procedures, and all legislative and regulatory standards. The position is also responsible for overall program planning and implementation, observation and assessment.

**Qualification for the RECE position:**

- An Early Childhood Education Diploma from an Ontario College of Arts and Technology or a recognized equivalent.
- Be registered with the College of Early Childhood Education is essential.
- A minimum of two years' experience in Licensed Child Care Programs with the appropriate age group.
- Experience in Emergent Curriculum is essential.
- Valid Standard First Aid and C.P.R Certification.
- Strong knowledge of early childhood development is essential.
- The successful candidate should strive for excellence in providing care to children.

**Salary:** \$41,863.19 to \$47,759.17 (salary does not include the Provincial Wage Enhancement Grant). Comprehensive benefit package included.

Qualified individuals are invited to submit their resume **and** cover letter by **February 11<sup>th</sup>, 2019** to Myrian Pepin, Manager Group Care Programs at [myrianp@childrensvillage.on.ca](mailto:myrianp@childrensvillage.on.ca)

Fax – 613-725-9516

**Only those selected for an interview will be contacted.**

**Thank you for your interest in the Children's Village of Ottawa-Carleton**