

**Children's Village of Ottawa Carleton
MEMO**

To: Staff
From: CVOC
Date: November 13, 2018
Re: **Internal/External Job Postings**

CHILDREN'S VILLAGE AT STONEWAY

The Children's Village has a long and distinguished history of caring for Ottawa's children. Established in 1864 as a home for orphans, it has responded over the years to the changing needs of children and their families in the community. Filled with a rich tradition of working directly with the community, our history is a testament to our commitment to children and the innovative programs they need.

Children's Village at Stoneway is seeking to hire a:

- 7 hours/day Maternity leave contract - Registered Early Childhood Educator for their School Age Program.

Summary Position Description:

Reporting to the Supervisor of the centre, the RECE's role is to provide care for the physical and emotional needs of the group and individual children while developing and encouraging positive and secure relationships. She/he will work as part of a team on managing the day to day activities of the rooms within the Children's Village program statement, policies and procedures, and all legislative and regulatory standards. The position is also responsible for overall program planning and implementation, observation and assessment.

Qualification for the RECE position:

- An Early Childhood Education Diploma from an Ontario College of Applied Arts and Technology or a recognized equivalent is an asset.
- Be registered with the College of Early Childhood Education.
- A minimum of one year experience in a Licensed Child Care Program with the appropriate age group.
- Experience in Emergent Curriculum is essential.
- Valid Standard First Aid and C.P.R Certification.
- Knowledge of How Does Learning Happen? Ontario's Pedagogy for the Early Years
- Strong knowledge of early childhood development is essential.
- The successful candidate should strive for excellence in providing care to children.

Start Date: As soon as possible

Salary: \$41,863 to \$47,759 per year plus WEG

Qualified individuals are invited to submit their resume **and** cover letter by **Monday November 26, 2018** to Myrian Pepin, Manager Group Care Programs at myrianp@childrensvillage.on.ca

Only those selected for an interview will be contacted.

Thank you for your interest in the Children's Village of Ottawa-Carleton